

Information for when I die:-

My full name	
Address	
I have/have not written a Will (If there is a will please treat this document as expanding on the wishes expressed in that Will with the will taking legal precedent if relevant)	Location of Will ...
I do/do not have a funeral plan	Who is the nominated Funeral Director?
My next of kin or representative	
Address	
Telephone	
Laying Out	My family may/may not help lay me out if they wish to
Embalming (if you are having a natural burial you should ask not to be embalmed)	I do/do not wish to be embalmed
Viewing Do you wish for your body to be viewed	YES/NO
Telephone tree – who to call	I attach a list of people who you should call and have highlighted those who should be asked to let other know.
Newspaper announcement	Yes/No (which newspapers?)

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Burial or cremation	
Name of Burial ground/Cemetery	
Reserved plot?	The papers relating to this are attached.
Crematorium	
Plot for interment of ashes	
Scattering	
Funeral director	
Preferred FD?	
Simple or Elaborate funeral?	
Preferred coffin Type	
Before the funeral	
Where to rest before the funeral for some or all of the period	
Instructions for laying out	
Clothes	
Hair	
Make-up	
Transport	
Vehicles	
Bearers	

Funeral Service	
Who should come	
Dress code	
Venue	
Celebrant	
<p>Words... provide some help with an outline of your life, special events.</p>	

Order of ceremony sheet	Folded A4 white card with a paper insert sheet?
Photograph	
Readings	
Music	
Video	
Flowers	
Photos	
Photography/video recording	
Collection – which charity?	
Special instructions	
Gathering after funeral service	
Place	
Instructions	
Memorial Service	
Place	
Conductor	
Order of service	
Decorations	
Readings	
Music	
Video	
Flowers	

Special instructions	
Gathering after memorial service	
Place	
Instructions	
Newspaper report	
Memorial	
Type of memorial (if any)	
Inscription	
Anniversaries	
Tree Planting	
FINANCIAL MATTERS	I attach a list of my bank accounts, building society accounts, savings bonds, insurance plans, pension plans, shares and investments etc
BUSINESS MATTERS	I attach a list of my Business partners, Solicitor, Accountant, Landlord(s), Tenant(s) etc