

Payment by Standing Order

A Standing Order is originated from the person/company making the payments 'the account holder'. The account holder's bank sets up the instructions on the standing order mandate, as requested by the account holder. The payments are then sent to Leedam Natural Heritage's bank.

Only the account holder can change the standing order instructions.

The payments are only made if there are sufficient funds in the account. Payments cannot be backdated. If a payment is missed, the standing order will still operate at the next payment date. A bank will usually accept and set up all standing order mandates on their system.

Monthly payments made by Standing Order over a period of 10 months will be accepted for advance purchases.

Full payment is required before the plot is used.

Additional administrative costs will be charged if payment(s) are missed.

If you choose to pay by monthly instalments: -

- please make a note of this on the burial plot Application Form
- complete the Standing Order Mandate and forward the original to Leedam Natural Heritage and we will send it on to your bank or building society

Many thanks

Leedam Natural Heritage

Instruction to your Bank or Building Society to pay by Standing Order

Please fill in the whole form and send it to: -

Leedam Natural Heritage
The Market Tavern, 26 Agincourt Square,
Monmouth NP25 3BT

Name and full postal address of your Bank or Building Society

To: The Manager
Bank / Building Society
Address
Postcode

Name and full postal address of customer

Customer(s) name(s)
Address
Postcode

Name(s) of Account Holder(s)

Telephone number (you do not need to provide this,
but it will help if we need to contact you)

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Bank / Building Society Account No:

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Branch Sort Code:

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Please pay from the above account:

Beneficiary: **Leedam Natural Heritage**

Bank of Scotland Account No: **06006136**

Bank Sort Code: **80 – 02 – 38**

Quoting Ref: (Surname + *Register Number)
Amount: £
Amount of subsequent payments: £

Date of first payment:
Due Date and Frequency: First day of each month for ten months
Date of final payment:

Signature(s)

Date:

Leedam Natural Heritage, The Market Tavern, 26 Agincourt Square, Monmouth NP25 3BT Tel 01600 716438

Note: Some Banks and Building Societies may not accept standing order instructions on certain types of account. If in doubt please consult your bank or building society. You will find your bank sort code and account number on your cheque book or bank statement.

* **Register Number** - Please call 01600 716438 for a Register Number if you do not already have one.